

# **Wirral Metropolitan College**

## **Report and Financial Statements for the year ended 31 July 2020**

# **Wirral Metropolitan College**

## **Key Management Personnel, Board of Governors and Professional Advisers**

### **Key management personnel**

Key management personnel are defined as members of the College Leadership Team and were represented by the following in 2019/20:

**Susan Higginson, Principal and CEO, Accounting Officer.**

**Michael Norton, Deputy Principal.**

**Philip Jones, Vice Principal Quality Assurance**

**Christine Carter, Vice Principal Curriculum**

**Lesley Venables, Clerk to the Governors**

### **Board of Governors**

A full list of Governors is given on page 15 and 16 of these financial statements.

Lesley Venables acted as Clerk to the Corporation throughout the period.

### **Professional advisers**

#### **Financial statements auditors and reporting accountants:**

Wylie & Bisset (Audit) Limited

168 Bath Street

Glasgow

G2 4TP

#### **Internal auditors:**

RSM Risk Assurance Services LLP

Bluebell House

Brian Johnson Way

Preston

PR2 5PE

#### **Bankers:**

Barclays Bank Plc

182–184 Grange Road

Birkenhead

CH41 6EA

#### **Solicitors:**

Eversheds

70 Great Bridgwater Street

Manchester

ME1 5ES

# Wirral Metropolitan College

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# Wirral Metropolitan College

## Report of the Governing Body

### NATURE, OBJECTIVES AND STRATEGIES:

The members present their report and the audited financial statements for the year ended 31 July 2020.

### Legal status

The Corporation was established under the Further and Higher Education Act 1992 for the purpose of conducting Wirral Metropolitan College. The College is an exempt charity for the purposes of Part 3 of the Charities Act 2011.

The Corporation was incorporated as The Corporation of Wirral Metropolitan College.

### Mission

Governors maintained the following mission statement during 2020:

*“To enhance economic prosperity through high quality, work-related education and skills”.*

### Public Benefit

Wirral Metropolitan College is an exempt charity under Part 3 of the Charities Act 2011 and following the Machinery of Government changes in July 2016 is regulated by the Secretary of State for Education. The members of the Governing Body, who are trustees of the charity, are disclosed on pages 15 and 16.

In setting and reviewing the College’s strategic objectives, the Governing Body has had due regard for the Charity Commission’s guidance on public benefit and particularly upon its supplementary guidance on the advancement of education. The guidance sets out the requirement that all organisations wishing to be recognised as charities must demonstrate, explicitly, that their aims are for the public benefit.

In delivering its mission the College provides the following identifiable public benefits through the advancement of education:

- High-quality teaching
- Widening participation and tackling social exclusion
- Excellent employment record for students
- Strong student support systems
- Links with employers, industry and commerce
- Links with Local Enterprise Partnerships (LEPs)
- Outstanding provision for students with a wide range of learning difficulties and disabilities
- Access to further education opportunities within their local community
- Other items appertaining to public benefit are referred to in the report

# Wirral Metropolitan College

## Implementation of strategic plan

In 2019 the College adopted a strategic plan for the period 1 August 2019 to 31 July 2022 and despite the effects of the Coronavirus pandemic (COVID-19), WMC's Vision, Mission and Strategic Objectives remain unchanged. However, the way in which the core business of teaching and learning is designed and delivered has changed significantly in order to accommodate social distancing. All existing strategies that were part of the planning cycle, have incorporated and implemented changes required for WMC to operate safely, during the pandemic and until a vaccine is found. This has involved a complete review of how curriculum can be delivered with more focus on remote and online learning, blended with face to face teaching and learning. It has not be possible to continue with existing methodologies and allow for social distancing.

The College's continuing strategic objectives are:

### *Vision*

- To be an inclusive, outstanding College

### *Mission*

- To enhance economic prosperity through high quality, work-related education and skills.

### *Themes*

- Ensure we are responsive
- Ensure we set and meet high quality standards in teaching and learning
- Ensure we are efficient and financially viable

The Corporation monitors the performance of the College against the strategic plans and additionally approves property and financial plans annually.

The College's specific objectives for 2019/20 and achievement of those objectives is addressed below. The targets and KPI's are monitored through the year by means of a Balanced Scorecard which is considered at each Board meeting.

## **Performance indicators**

Attendance and retention are illustrated below under "Current and Future Development and Performance".

Curriculum achievement – Most of the College's funding streams perform above national rates with respect to outcomes for learners. The College's largest area of activity is for 16-18 year-old learners and within this area the College has continued its year on year improvement in 2019-20 with outcomes now overall 6.6pp above national rates 16-18 students and 3.6pp overall ages.

Safeguarding training compliance – Compliance was 100%. (2018/19 100%)

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Internal Audit actions – All internal audit actions required during the year have been completed. It was agreed by the audit committee that internal audits were to be suspended during the national lockdown from March to July 2020. Internal audits were restarted in September 2020.

The College has exceeded its contracted targets for 16-18 year-old and adult learners which has led to growth in funding for 2020-21. This is against the demographics for the region and suggests that the College has increased its market share over the past year, underpinned by its strong quality position.

## Financial indicators

16-18 years old numbers and income earned – Contracted numbers for 2019/20 were 2,053 and the College has achieved 2,202. As the College has achieved higher than contracted numbers, it will receive a greater funding allocation for 2020/21. Further funding has been secured for T Skills, capacity building and ESFA Test and Learn pilots.

Apprenticeship income – Earnings for Apprenticeships was £924k (2018/19 £1,754k). The reduction in income of £830k was due to a reduction in Apprenticeship provision as a result of the continued lack of an Apprenticeship Non Levy contract together with the impact of apprenticeship reform which has reduced apprenticeship numbers nationally. In general, apprenticeship reform has seen a shift of funding from deprived to more affluent areas and from entry employment to professionals. The National lockdown in March 2020 due to COVID-19, had an impact on the apprenticeship funding as new sign ups were significantly reduced.

Adult Skills income – The College has earned the full amount of its Adult Education Budget contract. This contract no longer includes student's aged 19+ undertaking study programmes who are funded separately. Earnings for 2019/20 were £3,609k, (2018/19 £3,131k).

Higher Education income – Income for 2019/20 was £1,473k (2018/19 £1,358k). 2019-20 has seen the introduction of additional programmes catering to revised student demand and the initial indications are that this change is proving successful.

Overall income, including capital grant releases was £21,733k (2018/19 £19,683k)

## Financial Health

The College is committed to observing the importance of sector measures and indicators. The College is required to complete the annual Finance Record for the Education and Skills Funding Agency (ESFA). The College is assessed by the ESFA methodology as having an "Outstanding" financial health grading. The current rating of Outstanding is considered an excellent outcome. It is expected to remain at Outstanding in 2020/21 with a similar score. The College is in a stable position to reinvest its surpluses in improved services for students.

## FINANCIAL POSITION

### Financial results

The College generated an operating surplus of £894k before restructuring costs of £111k and an actuarial pension adjustment in accordance with FRS 102 of £826k. After this pension adjustment there is other comprehensive income of £57k.

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The College has accumulated reserves of (£6,596k) including a Local Government Pension fund deficit of (£18,150k) and cash and short term investment balances of £5,438k.

Tangible fixed asset additions during the year amounted to £556k, of which £552K relates to Assets under Construction.

The College has significant reliance on the education sector funding bodies for its principal funding source, largely from recurrent grants. In 2019/20 the funding bodies provided 81% of the College's total income (2018/19 84%).

### **Treasury policies and objectives**

Treasury management is: the management of the College's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

Treasury management is bound by the College Financial Regulations and Standing Orders. The investment of surplus cash is currently placed with the College bankers.

### **Cash flows and liquidity**

Net cash flow from operating activities was £3,011k (2018/19 £1,008k). The total net cash inflow of £2,879k (2018/19 inflow £833k) was as a result of normal activities and some capital expenditure.

### **Reserves Policy**

The College has no formal Reserves Policy but recognises the importance of reserves in the financial stability of any organisation, and ensures that there are adequate reserves to support the College's core activities. As at the Balance Sheet date the Income and Expenditure reserve including the MPF pension provision stands at £(6,596)k (2019 (£6,653k). It is the Corporation's intention to increase reserves over the life of the strategic plan through the generation of annual operating surpluses.

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## CURRENT AND FUTURE DEVELOPMENT AND PERFORMANCE

### Student numbers

In 2019/20 the College has delivered activity that has produced £16,646k in funding body main allocation funding (2018/19 £14,724k). The College had approximately 5,036 grant funded and 1,691 non-funded or loan funded students (2018/19 6,094/1,803). Within those numbers, the College has again seen a shift towards greater volumes of activity undertaken by learners increasing the total amount of education delivered in 2019-20 as measured by performance against education contracts.

### Student achievements

<b>Category</b>	<b>2019/20</b>	<b>2018/19</b>	<b>Change</b>	<b>National Rate</b>
16 –18 years old Retention (including English and Maths)	94.3%	91.6%	+2.9%	91.2%
16 –18 years old Retention – English	92.2%	89.0%	+3.6%	87.9%
16 –18 years old Retention – Maths	93.8%	90.0%	+4.2%	89.9%
16 –18 years old Achievement (including English and Maths)	90.0%	83.1%	+8.3%	84.9%
Adult Achievement	90.7%	91.6%	-0.1%	89.2%
Overall Achievement – Maths	87.7%	81.7%	+7.3%	80.2%

### Curriculum developments

Wirral Met College has developed a strategy to support a return to operations after the national lockdown, to facilitate a safe return to work and observe social distancing until a vaccine is available. This involved a complete review of how curriculum can be delivered with more focus on remote and online learning, blended with face to face teaching and learning.

Wirral Metropolitan College's objective to make students ready for the world of work and underpin the skills needs of the local economy. It is the largest provider of education within Wirral and wholly vocationally based, running courses from entry level to Honours degree level. During 2019-20 it has introduced new courses in many areas of the curriculum in order to meet employer and student needs in addition to expanding its offer in existing areas. Together with strong quality and progression this has led to the College again exceeding its educational contracts for 2019-20 against a falling demographic locally and nationally.

The College is fully inclusive and has high aspirations for all of its learners. The College's student intake covers a broad spectrum of learners from students with high needs to learners aspiring to professional employment and high value jobs. Curriculum planning is designed to ensure effective progression routes for all learners underpinned by a strong ethos of support and mentoring. Curriculum planning is supported by employment market analysis including RCU/Vector, EMSI data and competitor benchmarking as well as linking to LCR/LEP economic reports. We now also offer Career Coach on our website, via the student intranet. Prior to



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admission, Student Advisers to help students make decisions on their career progression opportunities and offer independent advice and guidance.

The College also provides courses aimed specifically at re-engaging young people who are Not in Education, Employment or Training (NEET), and are not yet ready to access a mainstream vocational pathway. We are working with colleagues at the local authority to develop further opportunities for this group in order to reduce the Wirral NEET population.

For adults, the College has a strong return to learning and career progression offer. The College's adult education contract continues to be exceeded against national trends and is based upon supporting the needs of the local economy. The College has forged close links with key stakeholders to support progression into higher education via Access. For 2019-20 the College also saw a very large increase in the number of students needing English for Speakers of Other Languages courses, a trend that has continued in 2020-21.

Wirral Metropolitan College also has a large Higher Education offer supported by key universities within the local area. This offer has been reviewed in depth and indications for 2020-21 are that this has been successful and has led to a growth in students, again against national expectations.

The College had migrated to delivering apprenticeship standards during 2019/20.

During 2019/20 the College has expanded the programme of working in partnership, with Wirral Council, to offer Supported Internships for students with Education, Health and Care Plans. This is a truly inspirational programme where learners with high needs have internship placements with employers with the ultimate aim being a progression to employment.

The College has developed the Additional Learning Support provision available to students, in response to the increase in the numbers of students with autistic spectrum difficulties, ADHD, anxiety and other sensory needs.

### **Payment performance**

The Late Payment of Commercial Debts (Interest) Act 1998, which came into force on 1 November 1998, requires Colleges, in the absence of agreement to the contrary, to make payments to suppliers within 30 days of either the provision of goods or services or the date on which the invoice was received. The target set by the Treasury for payment to suppliers within 30 days is 95%. During the accounting period 1 August 2019 to 31 July 2020, the College paid 90% of its invoices within 30 days. The College incurred no interest charges in respect of late payment for this period.

### **Events after the end of the reporting period**

There are no post balance sheet events to report.

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## FUTURE PROSPECTS

It is likely that the macroeconomic picture will be one of recession in the short term. The plan for 20-21 has taken into account the likelihood of decreases in income in affected areas, particularly in apprenticeship delivery, commercial income and fee income. A Curriculum plan, taking account of estimated Covid-19-induced delivery reductions has been produced and forms the basis for income estimates where appropriate. It is also possible that some areas of delivery (eg training for the unemployed) will increase and new funding income will be available to support this. This potential income opportunity has not been modelled in to the 20/21 budget as it is still speculative at this stage. Equally no changes in funding policy have been assumed.

## Capital investment

The College has invested heavily in its estate in recent years following contributions from the Combined Authority and Central Government. During 2015/16 the College was part of the Area Based Review for Merseyside which reviewed College estates in the region. WMC's estate was highlighted as high quality in the region. The College has continued to invest in its estate throughout 2019/20, in particular within energy reduction measures.

Within 2019-20 the College invest a further £650,000 of capital investment with the assistance of the Combined Authority. This was to improve the existing infrastructure of the College and reduce carbon emissions. The College will continue to seek opportunities to enhance the College's estate and maintain its outstanding facilities for learners.

## Trade union facility time

The Trade Union (Facility Time Publication Requirements) Regulations 2017 require the college to publish information on facility time arrangements for trade union officials at the college.

Numbers of employees who were relevant period	FTE employee number
8	6.57

Percentage of time	Number of employees
0%	3
1-50%	5
51-99%	0
100%	0

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Total cost of facility time	£6,866.59
Total pay bill	£12,451,000
Percentage of total bill spent on facility time	0.06%

### Going concern

Although the College has net liabilities, this is due to the change of treatment of deferred capital grants which are now recognised as deferred income with creditors and allocated between creditors due within one year and due after one year as appropriate. Deferred capital grants are monies received against fixed assets projects and are offset against future depreciation costs.

The Board of Governors has considered that the College has adequate resources to meet its ongoing liabilities and continue in operational existence for the foreseeable future, for this reason it continues to adopt the going concern basis in preparing the financial statements.

The College enters a period of economic uncertainty in good financial health and has cash resources available. The forecast for 20-21 seeks to present a realistic position in a time of national uncertainty when a recession is likely to occur in the near future. The forecast takes account of potential loss of income and additional costs likely to be incurred as a result of responding to the COVID-19 pandemic. The actual financial position in 20/21 will be impacted by:

- the ongoing macroeconomic and political response to COVID-19
- actual enrolment numbers and patterns
- whether additional funding is made available to support distance learning and social distancing measures
- Policy decisions on funding allocations and how far they remain responsive rather than set.

### Prevent duty

In July 2015 a legal duty was placed on Colleges, amongst others, to show “due regard to the need to prevent people from being drawn into terrorism”. The College has put in place certain safeguards in recognition of this. Prevent issues are reported to the Board of Governors as part of Safeguarding, which is a standard item at each meeting. The College has a strong structure with regards to Safeguarding which it strengthened further in 2019-20.

### Resources

The College has various resources that it can deploy in pursuit of its strategic objectives. Tangible resources include the four main College sites. This includes a new campus at Wirral Waters dedicated to the Construction industry.

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## Financial

The College has £11.5m of net assets (excluding £18.1m pension liability), (2018/19 £9.5m (£16.1m pension liability)) and long term debt of £1.6m. Overall the College is making modest surpluses for reinvestment in staff and curriculum development together with the maintenance of the estate.

## People

During 2019/20 the College employed 485 people (expressed as full-time equivalents and including agency staff), of whom 292 are teaching staff. The College continues to review its employment practices to be an employer that is recommended by the staff it employs. During the year the College implemented a new People Strategy and the focus will continue in 2020-21.

## Reputation

The College uses a wide range of tools and processes to engage stakeholders and remains constantly alert to customer engagement and experience, which impacts on reputation.

In addition to on-line surveys, the College has a Student Executive Council, Student Representatives from every curriculum area and Student Governors who meet with the Chair and the Principal regularly. Student feedback is welcomed as a method to continue to improve the curriculum for future generations of students and seen as a key part of the quality process.

The outcome of these measures is a very high level of student satisfaction in comparison to other institutions as measured by central government and strong levels of progression to higher levels of study.

In addition, the College is mindful of its place within the community and to foster moral values within its students. Students are well behaved and undertake a number of voluntary activities to strengthen the area where we all live.

## Principal risks and uncertainties

The College undertakes significant work during the year, in partnership with the Internal Auditors, to develop and embed the systems of internal control, including financial, operational and risk management, which is designed to protect the College's assets and reputation.

The Senior Leadership Team undertakes a comprehensive review of the risks to which the College is exposed. They identify systems and procedures, including specific preventable actions which should mitigate any potential impact on the College, and also considers any new risks which may arise as a result of new work undertaken by the College or changes to government policies or funding rules. The internal controls are then implemented and the subsequent year's appraisal will review their effectiveness and progress against risk mitigation actions.

A risk register is maintained at the College level which is reviewed at every Audit Committee and Board meeting and is formally reviewed at the end of each year. The Committee also considers, and approves, plans for internal audit focus for the following year.

The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the College and the actions being taken to reduce and mitigate the risks. Risks are prioritised using a consistent scoring system.

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Outlined below is a description of the principal risk factors that may affect the College. Not all the factors are within the College's control. Other factors besides those listed below may also adversely affect the College.

## Government funding

The College's main sources of funding are from public sources. In 2019/20 81% (2018/19 84%) of the College's income arose from government funding and in 2020/21 this is expected to be 85%. Government funding has historically been under pressure as a result of austerity measures. This has manifested itself in cuts to cuts and a frozen level of funding per student for a number of years. Recently this approach has appeared at odds with a political desire to increase pay for public sector workers and pensions.

The College's response to this risk is as follows:

- Ensure that the College exceeds its student number targets from the government. The College must earn the income it receives from public sources through delivering sufficient provision. Engagement with local employers and the community to exceed student targets places the College in the best position to avoid funding cuts and even receive additional funding allocations in future years.
- Review College operations to perform in an efficient manner. The more efficient the College is at delivering skills, the greater will be its positive impact upon the community and the more robust the College will be in its ability to react to future changes.

As a result of continually ensuring that the College's "product" is reflective of student and employer needs, combined with efficient financial management, the Wirral Metropolitan College has managed to maintain good financial stability which has not been seen elsewhere. Going forward, this pressure may ease as the sector has begun to be recognised as underfunded, although this recognition has not as of yet turned into concrete action from funding bodies.

## Infrastructure

At the start of 2014/15 the College operated from three main sites and nine leased sites, many of those sites being in close geographical proximity to each other. In addition to the high rental cost associated with leasing, some of the College's curriculum, in particular Construction, was spread amongst those sites. Since that point the College has secured funds to undertake a number of large and small capital projects such that the College now has one of the highest quality estates in the Liverpool City Region.

## Maintain adequate funding of pension liabilities

The financial statements report the share of the Local Government Pension Scheme (LGPS) deficit on the College's Balance Sheet in line with the requirements of FRS 102. The Government withdrew from being the lender of last resort for Colleges in 2017-18 and will no longer guarantee creditors if any College gets into financial difficulties. As a result, the Government no longer guarantees the College's pension scheme which is instead guaranteed by other local scheme members. However, the Government has introduced an Insolvency Regime in the event of a College going into administration which underpins provision for learners and protects assets from

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administration orders. Given this position, the College continues to manage its pension scheme with the Merseyside Pension Scheme with respect to the security of the College's LGPS deficit.

### Quality

The College was inspected in 2017/18 and was rated as "Good" overall and "Outstanding" for students with High Needs. This is key to underpinning recruitment to the College. Since that time the College has continued to improve the quality of its offering and outcomes for learners. A new inspection framework has been introduced since the last inspection which appears to be more in line with the College's inclusive and student centric approach. As a result, the College is confident it has maintained its Good rating and is progressing well in its pursuit of Outstanding for its other areas of provision.

### Staffing costs

In 2019/20 approximately 150 FTE staff were placed on Furlough. These members of staff were identified via an analysis of activities which are not supported by government funding such as facilities and business support staff. The College continued to pay these staff at 100% of wages and claimed the relevant percentage of income from the government's national COVID-19 support scheme.(CJRS). The income claimed for furlough costs is included in Other Grants and contracts.

The College's lecturing staffing cost as a proportion of turnover is higher than other Colleges. Whilst this provides additional support to students, over the longer term this ratio will need to reduce. .

## STAKEHOLDER RELATIONSHIPS

In line with other Colleges and with universities, Wirral Metropolitan College has many stakeholders. These include:

### College Stakeholders

- Governors
- Staff
- Trade Unions
- Customers
  
- Students
- Employers
- Community and Third Sector Groups
- NHS organisations

### Strategic Partners

- Local Enterprise Partnership
- Liverpool City Region
- Local Authorities
- Elected Members

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- Wirral Chamber of Commerce
- Housing Associations
- National Apprenticeship Service
- Association of Colleges
- Sector Skills Organisations
- National Retail Academy
- Employers
- Community and Third Sector Groups

### Contracting Partners

- Funding Agencies
- Sub-Contractors

The College recognises the importance of these relationships and engages in regular communication with them directly on specific issues, in planned meetings and through the College internet site.

The College has a formal compliments and complaints procedure available for use by any student or other user of the College not satisfied with the services provided. The level of complaints represents less than 0.3% of the student body.

The College continues to consult with students and other stakeholders to help improve services, using previous good practice identified.

### Equal opportunities and inclusivity

Wirral Metropolitan College is committed to ensuring equality of opportunity for all who learn and work here. We respect and value positively differences in race, gender, transgender identity, sexual orientation, religion or belief, ability, socio-economic status, marital status, pregnancy/maternity and age. We strive vigorously to remove conditions which place people at a disadvantage and we will actively combat unlawful discrimination, harassment and victimisation. We also strive to advance equality of opportunity, and to foster good relations by tackling prejudice and promoting understanding. This policy will be resourced, implemented and monitored on a planned basis. The College's Equality, Diversity and Inclusion (EDI) Policy and related documentation is published on the College's internet site.

The College has been re-accredited to retain the Level Two Disability Confident Employer Award (formerly the Two Ticks Award). It continues to consider all applications for employment from disabled persons, bearing in mind the aptitude of the individual concerned. Where an existing employee becomes disabled every reasonable adjustment is made to ensure that employment with the College continues. The College's policy is to provide training, career development and opportunities for promotion that are, as far as possible, identical to those for other employees.

The College values all members of the community and strives to be an inclusive institution for the benefit of all.

### Disability statement

The College seeks to achieve the objectives set down in the Equality Act 2010, the Children and Families Act 2014, and the Special Educational Needs Code of Practice 2014.

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The College continues to implement a programme of planned improvements and adaptations and has an Equality & Diversity Policy and Action Plan, which includes commitment and actions to promote disability equality. This ensures that the College makes all reasonable adjustments to support people with disabilities as far as is reasonably practicable.

The College has a range of assistive technologies available to support students with a range of learning difficulties and/or disabilities.

Applicants who indicate that they have a requirement for additional learning support and/or disabilities are assessed as part of their application and enrolment process and a detailed assessment of their individual needs is carried out. Support plans are then implemented to help them achieve their individual learning goals.

All staff in the College have a responsibility to support students with disabilities and to refer students for specialist support as necessary. There is a team of specialist teachers and Learning Support Assistants that support both discrete programmes and students in mainstream programmes. In addition to general support staff, there are specialists with skills and qualifications who support students with specific learning difficulties, moderate or complex learning difficulties, autistic spectrum disorders, sensory impairments and physical impairments.

Teaching, learning support and student services staff have had staff development to improve responsiveness and awareness for people with learning difficulties and/or disabilities.

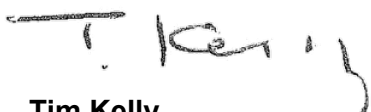
Where reasonable, the College makes adjustments for disabled students to access the College and the curriculum. There are a range of specialist programmes which provide a greater level of support in smaller groups for learners with more complex learning difficulties and/or disabilities. This area was described as outstanding in the 2010 OFSTED Inspection and this was again confirmed during the 2015 and 2017 OFSTED inspections.

College support services include learning support assistants, carers, communication support workers, specialist support tutors, pastoral support mentors, counselling, careers advice and finance/welfare advice, details of which are found in the Students' Handbook.

### **Disclosure of information to auditors**

The members who held office at the date of approval of this report confirm that, so far as they are each aware, there is no relevant audit information of which the College's auditors are unaware; and each member has taken all the steps that he or she ought to have taken to be aware of any relevant audit information and to establish that the College's auditors are aware of that information.

**Approved by order of the members of the Corporation on 16th December 2020 and signed on its behalf by:**



**Tim Kelly**

**Chair**



# Wirral Metropolitan College

## Statement of Corporate Governance and Internal Control

The following statement is provided to enable readers of the annual report and accounts of the College to obtain a better understanding of its governance and legal structure.

The College endeavours to conduct its business:

- in accordance with the seven principles identified by the Committee on Standards in Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership);
- in full accordance with the guidance to Colleges from the Association of Colleges in the Code of Good Governance for English Colleges (“the Code”); and
- having due regard to the UK Corporate Governance Code 2014 insofar as it is applicable to the further education sector.
- In accordance with funding rules laid down by the Office for Students contained in the “Regularity Advice 9: Accounts Direction” instruction to ensure regularity in the use of this public funding and propriety in the use of public funding.

The College is committed to exhibiting best practice in all aspects of corporate governance and in particular the College has adopted and complied with the Code. We have not adopted and therefore do not apply the UK Corporate Governance Code. However, we have reported on our corporate governance arrangements by drawing upon best practice available, including those aspects of the UK Corporate Governance Code we consider to be relevant to the further education sector and best practice.

In the opinion of the Governors, the College exceeds the provisions of the Code, and it has complied throughout the year ended 31 July 2020. The Governing Body recognises that, as a body entrusted with both public and private funds, it has a particular duty to observe the highest standards of corporate governance at all times. In carrying out its responsibilities, it takes full account of the Code of Good Governance for English Colleges issued by the Association of Colleges in March 2015, which it formally adopted on 16 July 2015.

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## THE CORPORATION

The members who served on the Corporation during the year and subsequent to the year-end were as listed in the following table.

Governor	Date of appointment	Term of office	Date of resignation	Status of appointment	Committees served	Attendance
Paul Askew	28 Oct 2020	4 years		External		N/A
Mrs A Barnish	18 Dec 2007, Reappointed: 18 Dec 2011 18 Dec 2015 1 Aug 2019	4 years 4 years 4 years 4 years		External	Quality & Standards Scrutiny	7/11
Ms L Barrow	23 Oct 2019	4 years		External	Audit; Remuneration*	9/9
Mr M Byatt	28 Feb 2018 Reappointed: 1 Aug 2019	1 year 1 year	19 <sup>th</sup> Nov 2019	Student	-	0/1
Mr G Doyle	22 Feb 2016 1 Aug 2020	4 years 4 years		External	Quality & Standards Scrutiny; Remuneration *	5/12
Ms J Finnerty	18 Oct 2017	4 years	26 Feb 2020	External	Audit; Remuneration	3/4
Mrs S Higginson	1 Sept 2012	In post		Principal	Governance & Search	9/9
Ms S Johnson	1 Aug 2018 1 Apr 2020	4 years 4 years	31 Mar 2020	External  Co-opted to QSS	Quality & Standards Scrutiny	6/8
Ms L Jones	24 Feb 2015 Reappointed: 1 August 2018	4 years 4 years		Staff	-	7/7
Mr T Kelly	21 Oct 2015 Reappointed: 1 August 2019	4 years 4 years		External	Governance & Search; Quality & Standards Scrutiny; Remuneration	14/14
Mr R Mawdsley	16 Feb 2008 Reappointed: 5 Dec 2012 1 Aug 2016 1 Aug 2020	4 years 4 years 4 years 4 years		External		4/7
Mr J McArdle	21 Oct 2014 Reappointed: 1 Aug 2018	4 years 4 years		External	Audit	10/11

## Wirral Metropolitan College

Mr P McKeown	1 Aug 2018	4 years		External	Governance & Search	8/9
Mr I Parkinson	28 Oct 2020	4 years		External		N/A
Mr P Smith	27 Feb 2019	4 years		External	Quality & Standards Scrutiny, Audit	12/16
Michael Taylor	11 Dec 2019	To 31 Jul 2020	31 Jul 2020	Student		1/6
Ms J Winders	15 Dec 2015 Reappointed: 1 Aug 2019	4 years 4 years		External	Governance & Search; Remuneration	9/10
Ms V Wrigley	1 Aug 2018	4 years		Staff		4/7
Ms L Venables	1 August 2018	In post		Clerk to the Corporation.		

\* Note that Remuneration Committee's membership is Chair, Vice-Chair (both ex-officio) and 2 external governors. The latter 2 individuals may change depending on the availability of members to attend.

It is the Corporation's responsibility to bring independent judgement to bear on issues of strategy, performance, resources and standards of conduct.

The Corporation is provided with regular and timely information on the overall financial performance of the College together with other information such as performance against funding targets, proposed capital expenditure, quality matters and personnel related matters such as health and safety and environmental issues. The Corporation meets formally on nine occasions each year and also holds two planning seminars.

The Corporation conducts some of its business through committees. Each committee has terms of reference, which have been approved by the Corporation. The committees are: Audit, Governance and Search and Remuneration. Full minutes of all meetings, except those deemed to be confidential by the Corporation, are available on the College website or from the Clerk to the Corporation at:

Wirral Metropolitan College  
Conway Park  
Europa Boulevard  
Birkenhead  
Merseyside  
CH41 4NT

The Clerk to the Corporation maintains a register of financial and personal interests of the Governors. The register is available for inspection at the above address.

## **Wirral Metropolitan College**

All Governors are able to take independent professional advice in furtherance of their duties at the corporation's expense and have access to the Clerk to the Corporation, who is responsible to the Board for ensuring that all applicable procedures and regulations are complied with. The appointment, evaluation and removal of the Clerk are matters for the Corporation as a whole.

Formal agendas, papers and reports are supplied to Governors in a timely manner, prior to Board meetings. Briefings are also provided on an ad-hoc basis.

The Corporation has a strong and independent non-executive element and no individual or group dominates its decision making process. The Corporation considers that each of its non-executive members is independent of management and free from any business or other relationship, which could materially interfere with the exercise of their independent judgement.

There is a clear division of responsibility in that the roles of the Chair of the Corporation and the Principal of the College are separate.

### **Appointments to the Corporation**

There are currently places for sixteen members of the Corporation including the Principal plus two governors nominated by the College staff and one governor nominated by the students. Any new appointments to the Corporation are made by the Corporation as a whole. The Corporation has a Governance and Search Committee comprising four Corporation members which is responsible for the selection and nomination of any new external member for appointment by the Corporation. The Corporation's policy on the selection of members is available on the College website.

Members of the Corporation are appointed and reviewed against a term of office not exceeding two x four years in accordance with the recommendations of the Committee on Standards in Public Life. The Corporation maintains a skills audit of members and seeks to ensure that a wide range of skills, expertise and diversity is present amongst governors in order to encourage effective challenge and scrutiny of management plans and actions.

A new Chair, Mr Tim Kelly, was appointed in August 2019.

### **Corporation performance**

In adopting the Governance Code, the Board undertook a full analysis of both the mandatory requirements and the good practice guidance in the Code. The Governors concluded that the Corporation was in full compliance with the mandatory aspects of the Code. A self-assessment was carried out to evaluate the Board's performance against the good practice guidance in the Code and the Governors found that their policies, procedures and practices rated very strongly against this guidance.

### **Remuneration Committee**

Throughout the year ending 31 July 2020, the College's Remuneration Committee comprised the Chair and Vice Chair (ex officio) and two other eligible members of the Board of Governors. The committee's responsibilities are to make recommendations to the Board on the remuneration and conditions of service of the Principal and other senior post holders.

Details of remuneration for the year ended 31 July 2020 are set out in note 7 to the financial statements.

# Wirral Metropolitan College

## **Audit Committee**

The Audit Committee comprises four eligible members of the Corporation (excluding the Principal, the Chair, the staff and student governors) and one co-opted non-governor. The Committee operates in accordance with written terms of reference approved by the Corporation. Its purpose is to advise the Corporation on the adequacy and effectiveness of the College's systems of internal control and its arrangements for risk management control and governance processes.

The Audit Committee meets at least on a termly basis and provides a forum for reporting by the College's internal, regularity, and financial statement auditors, who have access to the Committee for independent discussion, without the presence of College management. The Committee also receives and considers reports from the Education and Skills Funding Agency as they affect the College's business.

The College's internal auditors monitor the systems of internal control, risk management controls and governance processes in accordance with an agreed plan of input and report their findings to management and the Audit Committee.

Management are responsible for the implementation of agreed audit recommendations and Internal Audit undertakes periodic follow up reviews to ensure such recommendations have been implemented.

The Audit Committee also advises the Corporation on the appointment of internal, regularity and financial statement auditors and their remuneration for both audit and non-audit work.

The Board formalised its previous working group on Curriculum quality and established a Quality & Standards Scrutiny Committee in 2018/19

## **Internal control**

### *Scope of responsibility*

The Corporation is ultimately responsible for the College's system of internal control and for reviewing its effectiveness. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material mis-statement or loss.

The Corporation has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for maintaining a sound system of internal control that supports the achievement of the College's policies, aims and objectives, whilst safeguarding the public funds and assets for which she is personally responsible, in accordance with the responsibilities assigned to her in the Financial Memorandum between Wirral Metropolitan College and the Education and Skills Funding Agency. She is also responsible for reporting to the Corporation any material weaknesses or breakdowns in internal control.

### *The purpose of the system of internal control*

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of College policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

## Wirral Metropolitan College

The system of internal control has been in place in Wirral Metropolitan College for the year ended 31 July 2020 and up to the date of approval of the annual report and accounts.

### *Capacity to handle risk*

The Corporation has reviewed the key risks to which the College is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Corporation is of the view that there is a formal ongoing process for identifying, evaluating and managing the College's significant risks that has been in place for the period ending 31 July 2020 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the Corporation.

### *The risk and control framework*

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting systems with an annual budget, which is reviewed and agreed by the Board of Governors
- Regular reviews by the Board of Governors of periodic and annual financial reports which indicate financial performance against forecasts
- Setting targets to measure financial and other performance
- Clearly defined capital investment control guidelines
- The adoption of formal project management disciplines, where appropriate

Wirral Metropolitan College has an internal audit service, which operates in accordance with the requirements of the ESFA's Post 16 Audit Code of Practice. The work of the internal audit service is informed by an analysis of the risks to which the College is exposed, and annual internal audit plans are based on this analysis. The analysis of risks and the internal audit plans are endorsed by the Corporation on the recommendation of the Audit Committee. As a minimum annually, the Head of Internal Audit (HIA) provides the Board of Governors with a report on internal audit activity in the College.

### *Review of effectiveness*

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. Her review of the effectiveness of the system of internal control is informed by:

- The work of the internal auditors
- The work of the executive managers within the College who have responsibility for the development and maintenance of the internal control framework
- Comments made by the College's regularity and financial statements auditors in their management letters and other reports

The Principal has been advised on the implications of the result of her review of the effectiveness of the system of internal control by the Audit Committee, which oversees the work of the internal auditor, and a plan to address weaknesses and ensure continuous improvement of the system is in place.

## Wirral Metropolitan College

The Principal and the senior management team receive reports setting out key performance and risk indicators and considers possible control issues brought to their attention by early warning mechanisms, which are embedded within the departments and reinforced by risk awareness training.

The Principal and the senior management team and the Audit Committee also receive regular reports from Internal Audit, which include recommendations for improvement. The Audit Committee's role in this area is confined to a high level review of the arrangements for internal control. The Corporation's agenda includes a regular item for consideration of risk and control and receives reports thereon from the senior management team and the Audit Committee. The emphasis is on obtaining the relevant degree of assurance and not merely reporting by exception. At its December 2020 meeting the Corporation carried out the annual assessment for the year ended 31 July 2020 by considering documentation from the senior management team and Internal Audit, and taking account of events since 31 July 2020.

Based on the advice of the Audit Committee and the Principal, the Corporation is of the opinion that the College has an adequate and effective framework for governance, risk management and control, and has fulfilled its statutory responsibility for *"the effective and efficient use of resources, the solvency of the institution and the body and the safeguarding of their assets"*.

### Going concern

After making appropriate enquiries, the Corporation considers that the College has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Continued investment in 16-18 provision and improvements in the estate, leading to growth and improvements in Construction and Engineering provision. These are underpinned by quality and efficiency measures aimed at improving the quality and financial status of the College.

**Approved by order of the members of the Corporation on 16<sup>th</sup> December 2020 and signed on its behalf by:**

**Signed**



**Tim Kelly**  
**Chair**

**Signed**



**Susan Higginson**  
**Principal/Accounting Officer**

## Wirral Metropolitan College

### Governing Body's Statement on the College's Regularity, Propriety and Compliance with Funding Body Terms and Conditions of Funding

The Corporation has considered its responsibility to notify the Education and Skills Funding Agency of material irregularity, impropriety and non-compliance with terms and conditions of funding, under the funding agreement in place between the College and the Education and Skills Funding Agency. As part of its consideration the Corporation has had due regard to the requirements of the funding agreement.

We confirm, on behalf of the Corporation that, after due enquiry, and to the best of our knowledge, we are able to identify any material irregular or improper use of funds by the corporation, or material non-compliance with the terms and conditions of funding under the corporation's grant funding agreements and contracts with the ESFA, or any other public funder.

We confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the ESFA.

**Approved by order of the members of the Corporation on 16<sup>th</sup> December 2020 and signed on its behalf by:**



**Tim Kelly**

**Chair**



**Susan Higginson**

**Principal/Accounting Officer**



# Wirral Metropolitan College

## Statement of Responsibilities of the Members of the Corporation

The members of the Corporation, as charity trustees, are required to present audited financial statements for each financial year.

Within the terms and conditions of the corporation's grant funding agreements and contracts with the ESFA, the corporation, through its Accounting Officer, is required to prepare financial statements and an operating and financial review for each financial year in accordance with the Statement of Recommended Practice – Accounting for Further and Higher Education, ESFA's college accounts direction and the UK's Generally Accepted Accounting Practice, and which give a true and fair view of the state of affairs of the corporation and its surplus/deficit of income over expenditure for that period.

In preparing the financial statements, the corporation is required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Assess whether the corporation is a going concern, noting the key supporting assumptions qualifications or mitigating actions as appropriate
- Prepare financial statements on the going concern basis, unless it is inappropriate to assume that the college will continue in operation

The corporation is also required to prepare a Members' Report which describes what it is trying to do and how it is going about it, including the legal and administrative status of the corporation.

The corporation is responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the college, and which enable it to ensure that the financial statements are prepared in accordance with relevant legislation including the Further and Higher Education Act 1992 and Charities Act 2011, and relevant accounting standards. It is responsible for taking steps that are reasonably open to it to safeguard the assets and to prevent and detect fraud and other irregularities.

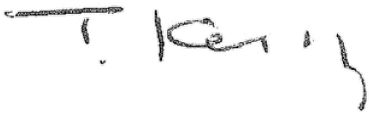
The corporation is responsible for the maintenance and integrity of its website; the work carried out by auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Corporation are responsible for ensuring that expenditure and income are applied for the purposes intended by Parliament and that the financial transactions conform to the authorities that govern them. In addition they are responsible for ensuring that funds from the ESFA and any other public funds are used only in accordance with the ESFA's grant funding agreements and contracts and any other conditions that may be prescribed from time to time by the ESFA or any other public funder.

## Wirral Metropolitan College

Members of the corporation must ensure that there are appropriate financial and management controls in place in order to safeguard public and other funds and ensure they are used properly. In addition, members of the corporation are responsible for securing economical, efficient and effective management of the corporation's resources and expenditure, so that the benefits that should be derived from the application of public funds from the ESFA and other public bodies are not put at risk.

**Approved by order of the members of the Corporation on 16<sup>th</sup> December 2020 and signed on its behalf by:**

A handwritten signature in black ink, appearing to read 'T. Kelly', with a horizontal line above the first few letters.

**Tim Kelly**

**Chair**

# Wirral Metropolitan College

## INDEPENDENT AUDITOR'S REPORT TO THE CORPORATION OF WIRRAL METROPOLITAN COLLEGE FOR THE YEAR ENDED 31 JULY 2020

### Opinion

We have audited the financial statements of Wirral Metropolitan College (the 'College') for the year ended 31 July 2020 which comprise the Statement of Comprehensive Income, the Statement of Changes in Reserves, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies and other explanatory information. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the College's affairs as at 31 July 2020, and of its income and expenditure and cash flows for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Statement of Recommended Practice - Accounting for Further and Higher Education.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Corporation's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Corporation has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the College's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The other information comprises the information included in the report and financial statements, other than the financial statements and our auditor's report thereon. The Corporation is responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## Wirral Metropolitan College

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Post 16 Audit Code of Practice issued by the Education and Skills Funding Agency requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of the following matters in relation to which the Regulatory Advice 9: Accounts Direction issued by the Office for Students requires us to report to you if, in our opinion:

- where applicable, funds from whatever source administered by the provider for specific purposes have not been properly applied to those purposes and managed in accordance with relevant legislation; or
- where applicable, funds provided by the OfS, UK Research and Innovation (including Research England), the Education and Skills Funding Agency and the Department for Education have not been applied in accordance with the relevant terms and conditions; or
- the requirements of the OfS's accounts direction have not been met; or
- the provider's grant and fee income, as disclosed in the note to the accounts, has been materially misstated; or
- the College's expenditure on access and participation activities for the financial year has been materially misstated

### **Responsibilities of the Corporation**

As explained more fully in the Statement of Responsibilities of the Members of the Corporation, the Corporation is responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Corporation determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

# Wirral Metropolitan College

In preparing the financial statements, the Corporation is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Corporation either intend to liquidate the College or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and with ISAs (UK). Those standards require us to comply with the Financial Reporting Council's Ethical Standards for Auditors.

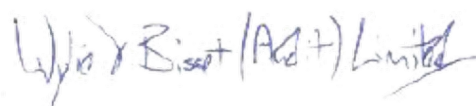
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **Use of our report**

This report is made solely to the Corporation, as a body, in accordance with the Funding Agreement published by Education and Skills Funding Agency and our engagement letter.

Our audit work has been undertaken so that we might state to the Corporation, as a body, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Corporation, as a body, for our audit work, for this report, or for the opinions we have formed.



## **Wylie & Bisset (Audit) Limited**

Chartered Accountants  
Statutory Auditor  
168 Bath Street  
Glasgow  
G2 4TP

Date: 16<sup>th</sup> December 2020

# Wirral Metropolitan College

## REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY

### To: The corporation of Wirral Metropolitan College and Secretary of State for Education, acting through Education and Skills Funding Agency (the ESFA)

In accordance with the terms of our engagement letter and further to the requirements and conditions of funding in the ESFA's grant funding agreements and contracts, or those of any other public funder, we have carried out an engagement to obtain limited assurance about whether anything has come to our attention that would suggest, in all material respects, the expenditure disbursed and income received by Wirral Metropolitan College during the period 1 August 2019 to 31 July 2020 have not been applied to the purposes identified by Parliament and the financial transactions do not conform to the authorities which govern them.

The framework that has been applied is set out in the post-16 audit code of practice (the Code) issued by the ESFA and in any relevant conditions of funding concerning adult education notified by a relevant funder. In line with this framework, our work has specifically not considered income received from the main funding grants generated through the Individualised Learner Record data returns, for which the ESFA has other assurance arrangements in place.

This report is made solely to the corporation of Wirral Metropolitan College and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the corporation of Wirral Metropolitan College and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept, or assume, responsibility to anyone other than the corporation of Wirral Metropolitan College and the ESFA for our work, for this report, or for the conclusion we have formed.

#### Respective responsibilities of Wirral Metropolitan College and the reporting accountant

The corporation of Wirral Metropolitan College is responsible, under the requirements of the Further & Higher Education Act 1992, subsequent legislation and related regulations and guidance, for ensuring that expenditure disbursed, and income received, are applied for the purposes intended by Parliament, and the financial transactions conform to the authorities that govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Code. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received, during the period 1 August 2019 to 31 July 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### Approach

We conducted our engagement in accordance with the Code issued by the ESFA. We performed a limited assurance engagement as defined in that framework. The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity of the corporation's income and expenditure.

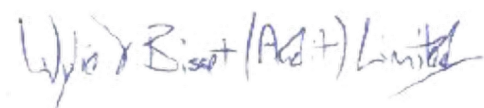
The work undertaken to draw to our conclusion includes:

## Wirral Metropolitan College

- Documenting the framework of authorities which govern the activities of the College;
- Undertaking a risk assessment based on our understanding of the general control environment and any weaknesses in internal controls identified by our audit of the financial statements;
- Reviewing the self-assessment questionnaire which supports the representations included in the Chair of Governors and Accounting Officer's statement on regularity, propriety and compliance with the framework of authorities;
- Testing transactions with related parties;
- Confirming through enquiry and sample testing that the College has complied with its procurement policies and that these policies comply with delegated authorities; and
- Reviewing any evidence of impropriety resulting from our work and determining whether it was significant enough to be referred to in our regularity report.

### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects, the expenditure disbursed and income received during the period 1 August 2019 to 31 July 2020 has not been applied to purposes intended by Parliament, and the financial transactions do not conform to the authorities that govern them.



### WYLIE & BISSET (AUDIT) LIMITED

Chartered Accountants  
Statutory Auditors

168 Bath Street Glasgow  
G2 4TP

Date: 16 December 2020

## Wirral Metropolitan College – Statement of Comprehensive Income

		Year ended 31 July	Year ended 31 July
		2020 £'000	2019 £'000
<b>Income</b>	<b>Notes</b>		
Funding Body grants	2	17,588	16,494
Tuition fees and education contracts	3	2,451	2,261
Other grants and contracts	4	1,505	721
Other income	5	176	195
Investment income	6	13	10
		<b>21,733</b>	<b>19,682</b>
<b>Total income</b>			
<b>Expenditure</b>			
Staff costs	7	14,725	13,304
Fundamental restructuring costs	7	11	68
Other operating expenses	8	4,292	4,553
Depreciation	10	1,397	1,502
Interest and other finance costs	9	425	365
		<b>20,850</b>	<b>19,792</b>
<b>Total expenditure</b>			
<b>Surplus/(Deficit) for the year</b>		<b>883</b>	<b>(111)</b>
Actuarial loss in respect of pensions schemes		(826)	(5,814)
		<b>57</b>	<b>(5,925)</b>
<b>Total Comprehensive Income/(Expenditure) for the year</b>		<b>57</b>	<b>(5,925)</b>



## Wirral Metropolitan College – Statement of Changes in Reserves

	Year ended 31 July	Year ended 31 July
	2020	2019
	£'000	£'000
<b>Balance at 31 July 2019</b>	<b>(6,653)</b>	<b>(729)</b>
Surplus/(defecit) from the income and expenditure account	883	(110)
Other comprehensive income	(826)	(5,814)
Transfers between revaluation and income and expenditure reserves	-	-
<b>Total comprehensive income for the year</b>	<b>57</b>	<b>(5,924)</b>
<b>Balance at 31 July 2020</b>	<b>(6,596)</b>	<b>(6,653)</b>

## Wirral Metropolitan College – Balance Sheet as at 31 July

		2020 £'000	2019 £'000
<b>Fixed assets</b>	<b>Notes</b>		
Tangible fixed assets	10	26,527	27,368
		<u>26,527</u>	<u>27,368</u>
<b>Current assets</b>			
Trade and other receivables	11	413	412
Cash and cash equivalents	16	5,438	2,560
		<u>5,851</u>	<u>2,970</u>
<b>Less: Creditors – amounts falling due within one year</b>			
	12	(2,679)	(2,916)
<b>Net current assets</b>		<u>3,172</u>	<u>54</u>
<b>Total assets less current liabilities</b>		<b>29,699</b>	<b>27,422</b>
<b>Less: Creditors – amounts falling due after one year</b>			
	13	(15,604)	(15,677)
<b>Provisions</b>			
Defined benefit obligations	15	(18,150)	(16,176)
Other provisions	15	(2,541)	(2,222)
<b>Total net liabilities</b>		<u><u>(6,596)</u></u>	<u><u>(6,653)</u></u>
<b>Unrestricted reserves</b>			
Income and expenditure account		(6,596)	(6,653)
<b>Total unrestricted reserves</b>		<u><u>(6,596)</u></u>	<u><u>(6,653)</u></u>

The financial statements on pages 29 to 55 were approved and authorised for issue by the Corporation on \*\*\*\*\* and were signed on its behalf on that date by:



**Tim Kelly**  
Chair



**Susan Higginson**  
Principal/Accounting Officer

## Wirral Metropolitan College – Statement of Cashflows

	Notes	Year ended 31 July	Year ended 31 July
		2020 £'000	2019 £'000
<b>Cash inflow from operating activities</b>			
(Deficit) for the year		883	(110)
<b>Adjustment for non cash items</b>			
Depreciation		1,397	1,502
(Increase)/Decrease in debtors		(1)	51
(Decrease)/increase in creditors due within one year		54	(130)
(Decrease)/increase in provisions		321	(248)
Pensions costs less contributions payable		1,147	805
Release of Deferred Capital Grants		(822)	(897)
<b>Adjustment for investing or financing activities</b>			
Investment income		(13)	(10)
Interest payable		45	47
		<b>3,011</b>	<b>1,008</b>
<b>Net cash flow from operating activities</b>		<b>3,011</b>	<b>1,008</b>
<b>Cash flows from investing activities</b>			
Investment income		13	10
Payments made to acquire fixed assets		(556)	(195)
Receipt of deferred capital grants		592	239
		49	54
<b>Cash flows from financing activities</b>			
Interest paid		(45)	(47)
Repayments of amounts borrowed		(136)	(181)
		(181)	(229)
<b>Increase in cash and cash equivalents in the year</b>		<b>2,879</b>	<b>833</b>
Cash and cash equivalents at beginning of the year	16	<b>2,559</b>	<b>1,725</b>
Cash and cash equivalents at end of the year	16	<b>5,438</b>	<b>2,559</b>

# Wirral Metropolitan College – Notes to the Accounts

## 1. Statement of accounting policies and estimation techniques

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

### Basis of preparation

These financial statements have been prepared in accordance with the *Statement of Recommended Practice: Accounting for Further and Higher Education 2019* (the 2019 FE HE SORP), the *College Accounts Direction for 2019 to 2020* and in accordance with the Financial Reporting Standard 102 – “*The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland*” (FRS 102). The College is a public benefit entity and has therefore applied the relevant public benefit requirements of FRS 102.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the College’s accounting policies.

### Basis of accounting

The financial statements are prepared in accordance with the historical cost convention

### Going Concern

The activities of the College, together with the factors likely to affect its future development and performance are set out in the Report of the Governing Body. The financial position of the College, its cash flow, liquidity and borrowings are presented in the Financial Statements and accompanying Notes. The College is reporting net current assets of £3170k, this is after accounting for deferred capital grants of £602k and accrued holiday pay of £311k for which the College does not expect to require cash out flows within the next 12 months. The net liability position of £6,596k arises due to the classification of deferred capital grants as deferred income within creditors due within one year and due after more than one year, and also the defined benefit pension obligation, the latter of which is not expected to crystallise in the foreseeable future.

The College currently has £1.9m of loans outstanding with bankers, on terms negotiated in 2020 secured against the Wirral Waters Campus. The terms of the existing agreement are for 10 more years. The College’s forecasts and financial projections indicate that it will be able to operate within this existing facility and covenants for the foreseeable future.

The College’s forecasts and financial projections indicate that the College has a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future, and for this reason will continue to adopt the going concern basis in the preparation of its Financial Statements.

### Recognition of income

Government revenue grants include funding body recurrent grants and other grants and are accounted for under the accrual model as permitted by FRS 102. Funding body recurrent grants are measured in line with best estimates for the period of what is receivable and depend on the particular income stream involved. Any under achievement for the Adult Education Budget is adjusted for and reflected in the level of recurrent grant recognised in the income and expenditure account. The final grant income is normally determined with the conclusion of the

## Wirral Metropolitan College – Notes to the Accounts

year end reconciliation process with the Funding Body following the year end, and the results of any funding audits. ESFA 16-18 learner-responsive funding is not subject to reconciliation and is therefore not subject to contract adjustments.

The recurrent grant from Office for Students, (formerly HEFCE) represents the funding allocations attributable to the current financial year and is credited direct to the Statement of Comprehensive Income.

Where part of a government grant is deferred, the deferred element is recognised as deferred income within creditors and allocated between creditors due within one year and creditors due after more than one year as appropriate.

Grants (including research grants) from non-government sources are recognised in income when the College is entitled to the income and performance related conditions have been met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the balance sheet and released to income as the conditions are met.

Government capital grants are capitalised, held as deferred income and recognised in income over the expected useful life of the asset, under the accrual model as permitted by FRS 102. Other capital grants are recognised in income when the College is entitled to the funds subject to any performance related conditions being met.

Income from tuition fees is stated gross of any expenditure which is not a discount and is recognised in the period for which it is received.

All income from short-term deposits is credited to the income and expenditure account in the period in which it is earned on a receivable basis.

### **Accounting for post-employment benefits**

Post-employment benefits to employees of the College are principally provided by the Teachers' Pension Scheme (TPS) and the Local Government Pension Scheme (LGPS). These are defined benefit plans, which are externally funded and contracted out of the State Second Pension.

The TPS is an unfunded scheme. Contributions to the TPS are calculated so as to spread the cost of pensions over employees' working lives with the College in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by qualified actuaries on the basis of valuations using a prospective benefit method.

The TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution plan and the contributions recognised as an expense in the income statement in the periods during which services are rendered by employees.

The LGPS is a funded scheme. The assets of the LGPS are measured using closing fair values. LGPS liabilities are measured using the projected unit credit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred.

## Wirral Metropolitan College – Notes to the Accounts

Net interest on the net defined benefit liability/asset is also recognised in the Statement of Comprehensive Income and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in interest and other finance costs.

Actuarial gains and losses are recognised immediately in actuarial gains and losses.

### **Short term employment benefits**

Short term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render service to the College. Any unused benefits are accrued and measured as the additional amount the College expects to pay as a result of the unused entitlement.

### **Enhanced pensions**

The actual cost of any enhanced ongoing pension to a former member of staff is paid by the College monthly. An estimate of the expected future cost of any enhancement to the ongoing pension of a former member of staff is charged in full to the College's income in the year that the member of staff retires. In subsequent years a charge is made to provisions in the Balance Sheet using the enhanced pension spreadsheet provided by the funding bodies.

### **Non-current assets – tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses.

#### *Land and buildings*

Freehold and leasehold buildings are depreciated on a straight line basis on the lower of 50 years from the date that the building was brought into use by the College or the estimated life of the building when constructed. Freehold land is not depreciated as it is considered to have an infinite useful life. The College has a policy of depreciating major adaptations to buildings over the period of their useful economic life.

Where land and buildings are acquired with the aid of specific grants, they are capitalised and depreciated as above. The related grants are credited to a deferred income account within creditors, and are released to the income and expenditure account over the expected useful economic life of the related asset on a systematic basis consistent with the depreciation policy. The deferred income is allocated between creditors due within one year and those due after more than one year. A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying amount of any fixed asset may not be recoverable.

#### *Assets under construction*

Assets under construction are accounted for at cost, based on the value of architects' certificates and other direct costs, incurred to 31 July. They are not depreciated until they are brought into use.

# Wirral Metropolitan College – Notes to the Accounts

## *Subsequent expenditure on existing fixed assets*

Where significant expenditure is incurred on tangible fixed assets after initial purchase it is charged to income in the period it is incurred, unless it increases the future benefits to the College, in which case it is capitalised and depreciated on the relevant basis.

## *Equipment*

Equipment costing less than £3,000 per individual item is recognised as expenditure in the period of acquisition, unless it forms part of a capital expenditure project costing more than £3,000. All other equipment is capitalised at cost.

Capitalised equipment is depreciated on a straight-line basis over its remaining useful economic life as follows:

- Technical equipment – 4 years
- IT equipment – 4 years
- Motor vehicles – expected life of vehicle
- Computer equipment – 4 years
- Furniture, fixtures and fittings – 10 years

## **Borrowing costs**

Borrowing costs are recognised as expenditure in the period in which they are incurred.

## **Leased assets**

Costs in respect of operating leases are charged on a straight-line basis over the lease term to the Statement of Comprehensive Income. Any lease premiums or incentives relating to leases signed after 1 August 2014 are spread over the minimum lease term. The College has taken advantage of the transitional exemptions in FRS 102 and has retained the policy of spreading lease premiums and incentives to the date of the first market rent review for leases signed before 1 August 2014.

Leasing agreements which transfer to the College substantially all the benefits and risks of ownership of an asset are treated as finance leases. Assets held under finance leases are recognised initially at the fair value of the leased asset (or, if lower, the present value of minimum lease payments) at the inception of the lease. The corresponding liability to the lessor is included in the Balance Sheet as a finance lease obligation. Assets held under finance leases are included in tangible fixed assets and depreciated and assessed for impairment losses in the same way as owned assets. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charges are allocated over the period of the lease in proportion to the capital element outstanding.

## **Inventories**

Inventories are stated at the lower of their cost and net realisable value, being selling price less costs to complete and sell. Where necessary, provision is made for obsolete, slow-moving and defective items.

# Wirral Metropolitan College – Notes to the Accounts

## Cash and cash equivalents

Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty. Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value. An investment qualifies as a cash equivalent when it has maturity of 3 months or less from the date of acquisition.

## Financial liabilities and equity

Financial liabilities and equity are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form. All loans, investments and short term deposits held by the College are classified as basic financial instruments in accordance with FRS 102. These instruments are initially recorded at the transaction price less any transaction costs (historical cost). FRS 102 requires that basic financial instruments are subsequently measured at amortised cost, however, the College has calculated that the difference between the historical cost and amortised cost basis is not material and so these financial instruments are stated on the Balance Sheet at historical cost. Loans and investments that are payable or receivable within one year are not discounted.

## Foreign currency translation

Transactions denominated in foreign currencies are recorded using the rate of exchange ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the end of the financial period with all resulting exchange differences being taken to income in the period in which they arise.

## Taxation

The College is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the College is potentially exempt from taxation in respect of income or capital gains received within categories covered by sections 478-488 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. The College is partially exempt in respect of Value Added Tax, so that it can only recover around 2% of the VAT charged on its inputs. Irrecoverable VAT on inputs is included in the costs of such inputs and added to the cost of tangible fixed assets as appropriate, where the inputs themselves are tangible fixed assets by nature.

## Provisions and contingent liabilities

Provisions are recognised when the College has a present legal or constructive obligation as a result of a past event, it is probable that a transfer of economic benefit will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value using a pre-tax discount rate. The unwinding of the discount is recognised as a finance cost in the statement of comprehensive income in the period it arises.

A contingent liability arises from a past event that gives the College a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the College. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will



## Wirral Metropolitan College – Notes to the Accounts

be required or the amount of the obligation cannot be measured reliably. Contingent liabilities are not recognised in the Balance Sheet but are disclosed in the notes to the financial statements.

### Agency arrangements

The College acts as an agent in the collection and payment of discretionary support funds. Except for adult bursaries, which are part of the Adult Education Budget, related payments received from the funding bodies and subsequent disbursements to students are excluded from the income and expenditure of the College where the College is exposed to minimal risk or enjoys minimal economic benefit related to the transaction.

### Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, management have made the following judgements:

- Determine whether leases entered into by the College either as a lessor or a lessee are operating or finance leases. These decisions depend on an assessment of whether the risks and rewards of ownership have been transferred from the lessor to the lessee on a lease by lease basis.
- Determine whether there are indicators of impairment of the College's tangible assets, including goodwill. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash generating unit, the viability and expected future performance of that unit.

### Other key sources of estimation uncertainty

#### *Tangible fixed assets*

Tangible fixed assets, other than investment properties, are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

#### *Local Government Pension Scheme*

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 July 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

# Wirral Metropolitan College – Notes to the Accounts

## 2 Funding Body grants

	Year ended 31 July	Year ended 31 July
	2020 £'000	2019 £'000
<b>Recurrent grants</b>		
Education and Skills Funding Agency (16–18)	10,667	10,353
Education and Skills Funding Agency (Adult)	3,609	3,131
Education and Skills Funding Agency (Apprenticeships)	915	1,730
OfS (Higher Education)	154	183
<b>Other funding body grants</b>		
Education and Skills Funding Agency (Other)	1,050	149
<b>Specific Grants</b>		
Indirect Funding	411	92
Releases of government capital grants	754	824
Releases of OfS capital grants	28	31
<b>Total</b>	<b>17,588</b>	<b>16,494</b>

*In accordance with OfS Regulatory Advice 9, paragraph 32 the following OfS Income is contained within notes 2 and 3.*

	2020 £'000	2019 £'000
<b>OfS Grant and Fee Income</b>		
Grant Income from OfS	182	214
Grant Income from Other Bodies	17406	16279
Fee Income for taught awards (ex VAT)	1,319	1,175
Fee Income for research awards (ex VAT)	0	0
Fee Income from non-qualifying courses (ex VAT)	1,132	1086
<b>Total</b>	<b>20,039</b>	<b>18,754</b>

## 3. Tuition fees and education contracts

	2020 £'000	2019 £'000
Adult education fees	229	183
Apprenticeship Employer Contributions	10	24
Fees for FE loan supported courses	431	475
Fees for HE loan supported courses	1,319	1,175
Commercial fees	462	404
<b>Total</b>	<b>2,451</b>	<b>2,261</b>

## Wirral Metropolitan College – Notes to the Accounts

4 Other grants and contracts	Year ended 31 July	Year ended 31 July
	2020 £'000	2019 £'000
Other grants and contracts	1,505	721
<b>Total</b>	<b>1,505</b>	<b>721</b>

5 Other income	2020 £'000	2019 £'000
Non-government capital grants	40	41
Miscellaneous income	136	153
<b>Total</b>	<b>176</b>	<b>195</b>

6 Investment income	2020 £'000	2019 £'000
Other interest receivable	13	10
	<b>13</b>	<b>10</b>

# Wirral Metropolitan College – Notes to the Accounts

## 7 Staff costs

The average number of persons (including key management personnel) employed by the

	Year ended 31 July	Year ended 31 July
	2020	2019
	No.	No.
Teaching staff	292	209
Non-teaching staff	193	198
	<b>485</b>	<b>407</b>
<b>Staff costs for the above persons</b>		
	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Wages and salaries	9,700	9,312
Social security costs	791	759
Other pension costs	3,416	2,252
	<b>13,907</b>	<b>12,323</b>
<b>Payroll sub total</b>		
Contracted out staffing services	784	949
	<b>14,691</b>	<b>13,272</b>
Apprenticeship Levy	34	32
	<b>14,725</b>	<b>13,304</b>
Fundamental restructuring costs - contractual	11	68
non contractual	-	-
	<b>14,736</b>	<b>13,372</b>

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the College and are represented by the College's Senior Leadership Team which comprises the Principal, Deputy Principal, two Vice Principals and the clerk to the Corporation.

### Emoluments of key management personnel, Accounting Officer and other higher paid

	2020	2019
	No.	No.
The number of key management personnel including the Accounting Officer was:	5	3

# Wirral Metropolitan College – Notes to the Accounts

## 7 Staff costs (continued)

The number of key management personnel and other staff who received annual emoluments, excluding pension contributions and employers national insurance but

	Key management		Other staff	
	Year ended No.	Year ended No.	Year ended No.	Year ended No.
£55,001 to £60,000	-	-	1	2
£60,001 to £65,000	-	-	3	-
£65,001 to £70,000	-	-	-	-
£70,001 to £75,000	-	-	-	-
£75,001 to £80,000	2	1	-	-
£80,001 to £85,000	-	1	-	-
£85,001 to £90,000	1	-	-	-
£90,001 to £95,000	-	-	-	-
£95,001 to £100,000	-	-	-	-
£100,001 to £105,000	-	-	-	-
£105,001 to £110,000	-	-	-	-
£110,001 to £115,000	-	-	-	-
£115,001 to £120,000	-	-	-	-
£120,001 to £125,000	-	1	-	-
£125,001 to £130,000	1	-	-	-
	<u>4</u>	<u>3</u>	<u>6</u>	<u>4</u>

Key management personnel emoluments are made up as follows:

	2020 £'000	2019 £'000
Salaries	361	286
Benefits in kind	-	-
	<u>361</u>	<u>286</u>
Pension contributions	71	47
<b>Total emoluments</b>	<u><b>432</b></u>	<u><b>333</b></u>

The above emoluments include amounts payable to the Accounting Officer (who is also the

	2020 £'000	2019 £'000
Salary	127	125
Benefits in kind	-	-
	<u>127</u>	<u>125</u>
Pension contributions	22	20
HPO remuneration as multiple	5.24	5.19

The members of the Corporation other than the Accounting Officer and the staff members did not receive any payment from the institution other than the reimbursement of travel and subsistence expenses incurred in the course of their duties.

## Wirral Metropolitan College – Notes to the Accounts

8 Other operating expenses	Year ended 31 July	Year ended 31 July
	2020 £'000	2019 £'000
Teaching costs	889	587
Non-teaching costs	2,509	2,935
Premises costs	894	1,031
<b>Total</b>	<b>4,292</b>	<b>4,553</b>
	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
<b>Access and Participation expenditure</b>		
Access investment	28	28
Bursaries	45	33
Disability support	14	19
Research and evaluation for participation activities.	14	28
	101	108
	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
<b>Other operating expenses include:</b>		
Auditors' remuneration:		
Financial statements audit	22	22
Internal audit	21	26

## Wirral Metropolitan College – Notes to the Accounts

9 Interest and other finance costs	Year ended	Year ended
	31 July	31 July
	2020	2019
	£'000	£'000
On bank loans, overdrafts and other loans:	45	47
	<u>45</u>	<u>47</u>
Enhanced pension finance costs	51	57
Pension finance costs (note 21)	<u>329</u>	<u>262</u>
<b>Total</b>	<b><u>425</u></b>	<b><u>365</u></b>

# Wirral Metropolitan College – Notes to the Accounts

## 10 Tangible fixed assets

	Land and buildings		Equipment and Fixtures	Assets in the Course of Construction	Total
	Freehold	Long leasehold			
	£'000	£'000	£'000	£'000	£'000
<b>Cost or valuation</b>					
At 1 August 2019	25,411	9,604	7,337	-	42,352
Additions	-	-	3	552	556
Transfers	-	-	-	-	-
Disposals	-	-	-	-	-
<b>At 31 July 2020</b>	<b>25,411</b>	<b>9,604</b>	<b>7,340</b>	<b>552</b>	<b>42,908</b>
<b>Depreciation</b>					
At 1 August 2019	8,610	869	5,504	-	14,984
Charge for the year	527	192	678	-	1,397
Elimination in respect of disposals	-	-	-	-	-
<b>At 31 July 2020</b>	<b>9,138</b>	<b>1,061</b>	<b>6,182</b>	<b>-</b>	<b>16,381</b>
<b>Net book value at 31 July 2020</b>	<b>16,273</b>	<b>8,543</b>	<b>1,158</b>	<b>552</b>	<b>26,527</b>
<b>Net book value at 31 July 2019</b>	<b>16,801</b>	<b>8,735</b>	<b>1,832</b>	<b>0</b>	<b>27,368</b>

Land and Buildings are valued at Historical Cost.



## Wirral Metropolitan College – Notes to the Accounts

<b>11 Trade and other receivables</b>	<b>Year ended 31 July</b>	<b>Year ended 31 July</b>
	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Amounts falling due within one year:		
Trade receivables	72	110
Prepayments and accrued income	271	183
Amounts owed by the Skills Funding Agency	70	118
	<hr/>	<hr/>
<b>Total</b>	<b><u>413</u></b>	<b><u>412</u></b>

# Wirral Metropolitan College – Notes to the Accounts

## 12 Creditors—amounts falling due within one year

	Year ended 31 July	Year ended 31 July
	2020 £'000	2019 £'000
Bank loans and overdrafts	181	181
Trade payables	369	126
Other taxation and social security	192	223
Pensions	229	176
Accruals and deferred income	554	798
Accrued holiday balances	311	358
Deferred income—government capital grants	561	853
Deferred income—other capital grants	41	41
Capital grants held on account	51	39
Other amounts held on account	190	122
	<u>190</u>	<u>122</u>
<b>Total</b>	<b><u>2,679</u></b>	<b><u>2,917</u></b>

## 13 Creditors—amounts falling due after one year

	2020 £'000	2019 £'000
Bank loans	1,672	1,808
Deferred income—government capital grants >1 yr	12,775	12,669
Deferred income—other capital grants >1 yr	1,157	1,198
	<u>1,157</u>	<u>1,198</u>
<b>Total</b>	<b><u>15,604</u></b>	<b><u>15,677</u></b>

# Wirral Metropolitan College – Notes to the Accounts

## 14 Maturity of debt

### Bank loans and overdrafts

Bank loans and overdrafts are repayable as follows:

	<b>Year ended 31 July 2020 £'000</b>	<b>Year ended 31 July 2019 £'000</b>
In one year or less	181	181
Between one and two years	181	181
Between two and five years	542	542
In five years or more	949	1,085
<b>Total</b>	<b><u>1,853</u></b>	<b><u>1,989</u></b>

Bank loans, repayable by instalments falling due between 1 August 2019 and 31 July 2030 totalling £1,853,000 are secured on a portion of the leasehold land and buildings of the College.

# Wirral Metropolitan College – Notes to the Accounts

## 15 Provisions

	Defined Benefit Obligations £'000	Enhanced pensions £'000	Other £'000	Total £'000
At 1 August 2019	16,176	2,222	-	18,398
Expenditure in the period		(206)	-	(206)
Transferred from income and expenditure account	1,974	527	-	2,501
<b>At 31 July 2020</b>	<b>18,150</b>	<b>2,543</b>	<b>-</b>	<b>20,693</b>

Defined benefit obligations relate to the liabilities under the College's membership of the Local Government Pension Scheme. Further details are given in note 21.

The enhanced pension provision relates to the cost of staff who have already left the College's employ and commitments for reorganisation costs from which the College cannot reasonably withdraw at the balance sheet date. This provision has been recalculated in accordance with guidance issued by the funding bodies.

The principal assumptions for this calculation are:

	2020	2019
Price inflation	2.30%	2.30%
Discount rate	1.30%	1.30%

## 16 Cash and cash equivalents

	At 1 August 2019 £'000	Cash flows £'000	Other changes £'000	At 31 July 2020 £'000
Cash and cash equivalents	2,559	2,879	-	5,439
<b>Total</b>	<b>2,559</b>	<b>2,879</b>	<b>-</b>	<b>5,439</b>

## 17 Capital commitments

	Year ended 31 July 2020 £'000	Year ended 31 July 2019 £'000
Commitments contracted for at 31 July 2020	480	111

# Wirral Metropolitan College – Notes to the Accounts

## 18 Lease Obligations

At 31 July the College had minimum lease payments under non-cancellable operating leases as follows:

	Year ended 31 July	Year ended 31 July
	2020 £'000	2019 £'000
<b>Future minimum lease payments due</b>		
<b>Land and buildings</b>		
Not later than one year	95	85
Later than one year and not later than five years	75	87
Later than five years	-	-
	<u>170</u>	<u>172</u>
<b>Other</b>		
Not later than one year	39	44
Later than one year and not later than five years	22	30
later than five years	-	-
	<u>61</u>	<u>74</u>

## 19 Contingent liabilities

There are no contingent liabilities.

## 20 Events after the reporting period

There are no events after the reporting period.

# Wirral Metropolitan College – Notes to the Accounts

## 21 Defined benefit obligations

The College's employees belong to two principal post-employment benefit plans: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Merseyside Pension Fund (MPF) (LGPS) for non-teaching staff. Both are multi-employer defined benefit plans. The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest formal actuarial valuation of the TPS was 31 March 2016 and of the LGPS 31 March 2016.

	Year ended 31 July	Year ended 31 July
	2020 £'000	2019 £'000
<b>Total pension cost for the year</b>		
Teachers Pension Scheme:	1,173	843
Local Government Pension Scheme:		
Contributions paid	947	967
FRS 102 (28) charge	819	543
Charge to the Statement of Comprehensive Income	1,766	1,510
Enhanced pension charge to Statement of Comprehensive Income	476	(102)
	<b>3,416</b>	<b>2,252</b>
<b>Total pension cost for the year</b>		

### Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. These regulations apply to teachers in schools and other educational establishments, including colleges. Membership is automatic for teachers and lecturers at eligible institutions. Teachers and lecturers are able to opt out of the TPS.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Act. Retirement and other pension benefits are paid by public funds provided by Parliament.

Under the definitions set out in FRS 102 (28.11), the TPS is a multi-employer pension plan. The College is unable to identify its share of the underlying assets and liabilities of the plan. Accordingly, the College has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined-contribution plan. The College has set out above the information available on the plan and the implications for the College in terms of the anticipated contribution rates.

The valuation of the TPS is carried out in line with regulations made under the Public Service Pension Act 2013. Valuations credit the teachers' pension account with a real rate of return assuming funds are invested in notional investments that produce that real rate of return.

## Wirral Metropolitan College – Notes to the Accounts

The latest actuarial review of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education (the Department) on 9 June 2014. The key results of the valuation are:

- new employer contribution rates were set at 23.68% of pensionable pay (including administration fees of 0.08%);
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million;
- an employer cost cap of 10.9% of pensionable pay.
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The new employer contribution rate for the TPS was implemented in September 2019. The next valuation of the TPS is currently underway based on April 2019 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2023.

A full copy of the valuation report and supporting documentation can be found on the Teachers' Pension Scheme website.

The pension costs paid to TPS in the year amounted to £1,164,000 (2018/19: £781,000)

The Merseyside Pension Fund (MPF) is a funded defined-benefit plan, with the assets held in separate funds administered by Wirral Borough Council. The total contribution made for the year ended 31 July 2020 was £1,207,000, of which employer's contributions totalled £949,000 and employees' contributions totalled £258,000. The agreed contribution rates for future years are 19.7 % for employers and range from 5.5% to 7.5% cent for employees, depending on salary.

### Principal actuarial assumptions

The following information is based upon a full actuarial valuation of the fund at 31 March

	<b>At 31 July 2020</b>	<b>At 31 July 2019</b>
Rate of increase in salaries	3.80%	3.70%
Future pensions increases	2.40%	2.30%
Inflation assumption (CPI)	2.30%	2.20%
Commutation of pensions to lump sums	50%	50%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	<b>At 31 July 2020 years</b>	<b>At 31 July 2019 years</b>
<i>Retiring today</i>		
Males	20.90	22.20
Females	24.00	25.00
Males	22.50	25.20
Females	25.90	27.90

## Wirral Metropolitan College – Notes to the Accounts

### 21 Defined benefit obligations (continued)

#### Local Government Pension Scheme (continued)

The College's share of the assets in the plan and the expected rates of return were:

	Long-term rate of return expected at	Fair Value at	Long-term rate of return expected at	Fair Value at
	31 July 2020	31 July 2020 £'000	31 July 2019	31 July 2019 £'000
Equities	39.80%	15,610	39.30%	15,583
Government bonds	3.60%	1,412	6.80%	2,696
Other bonds	22.60%	8,863	22.80%	9,041
Property	7.40%	2,902	7.60%	3,014
Cash	8.80%	3,451	5.40%	2,141
Other	17.80%	6,981	18.10%	7,177
<b>Total market value of assets</b>		<b>39,219</b>		<b>39,652</b>
<b>Weighted average expected long term rate of return</b>	-1.09%		4.68%	
<b>Actual return on plan assets</b>		<b>(433)</b>		<b>1,772</b>

The amount included in the balance sheet in respect of the defined benefit pension plan is as follows:

	2020 £'000	2019 £'000
Fair value of plan assets	39,219	39,652
Present value of plan liabilities	(57,369)	(55,828)
Present value of unfunded liabilities	-	-
<b>Net pensions (liability) (note 15)</b>	<b>(18,150)</b>	<b>(16,176)</b>

Amounts recognised in the Statement of Comprehensive Income in respect of the plan are as follows:

	2020 £'000	2019 £'000
<b>Amounts included in staff costs</b>		
Current service cost	1,574	1,210
Past service cost	173	355
<b>Total</b>	<b>1,747</b>	<b>1,565</b>
<b>Amounts included in investment income</b>		
Net interest (cost)	(329)	(262)
	<b>(329)</b>	<b>(262)</b>
<b>Amounts recognised in Other Comprehensive Income</b>		
Return on pension plan assets	(948)	1,177
Experience gains arising on defined benefit obligations	(1,814)	-
Changes in assumptions underlying the present value of plan liabilities	1,692	(6,991)
<b>Amount recognised in Other Comprehensive Income</b>	<b>(1,070)</b>	<b>(5,814)</b>



# Wirral Metropolitan College – Notes to the Accounts

## 21 Defined benefit obligations (continued)

### Local Government Pension Scheme (continued)

#### Movement in net defined benefit (liability)/asset during the year

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
(Deficit) in scheme at 1 August	(16,176)	(9,557)
Movement in year:		
Current service cost	(1,574)	(1,210)
Employer contributions	949	1,042
Past service cost	(173)	(355)
Net interest on the defined (liability)/asset	(329)	(262)
Administration expenses	(21)	(20)
Curtailments or settlements	-	-
Actuarial gain or loss	(826)	(5,814)
	<u>(18,150)</u>	<u>(16,176)</u>
<b>Net defined (liability) at 31 July</b>	<b><u>(18,150)</u></b>	<b><u>(16,176)</u></b>

#### Asset and liability reconciliation

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
<b>Changes in the present value of defined benefit obligations</b>		
<b>Defined benefit obligations at start of period</b>	55,828	47,437
Current service cost	1,574	1,210
Interest cost	1,159	1,354
Contributions by scheme participants	258	245
Experience gains and losses on defined benefit	(1,814)	-
Changes in financial assumptions	1,692	6,991
Estimated benefits paid	(1,501)	(1,764)
Past service cost	173	355
Curtailments and settlements	-	-
	<u>57,369</u>	<u>55,828</u>
<b>Defined benefit obligations at end of period</b>	<b><u>57,369</u></b>	<b><u>55,828</u></b>

#### Reconciliation of assets

<b>Fair value of plan assets at start of period</b>	39,652	37,880
Interest on plan assets	830	1,092
Return on plan assets	(948)	1,177
Employer contributions	949	1,042
Administration expenses	(21)	(20)
Contributions by scheme participants	258	245
Estimated benefits paid	(1,501)	(1,764)
	<u>39,219</u>	<u>39,652</u>
<b>Assets at end of period</b>	<b><u>39,219</u></b>	<b><u>39,652</u></b>

# Wirral Metropolitan College – Notes to the Accounts

## 22 Related party transactions

Owing to the nature of the College's operations and the composition of the Board of Governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the Board of Governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the College's financial regulations and normal procurement procedures.

The total expenses paid to or on behalf of the Governors during the year was £Nil. (2018/19: £Nil).

No Governor has received any remuneration or waived payments from the College or its subsidiaries during the year (2018-19, none).

## 23 Amounts disbursed as agent

### Learner support funds

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Carried forward	71	72
Funding body grants – bursary support	518	516
Funding body grants – discretionary learner support	89	91
Other funding body grants	203	180
Interest earned	-	0
	<u>880</u>	<u>859</u>
Disbursed to students	(831)	(719)
Transfers	13	(42)
Administration costs	(35)	(27)
	<u>          </u>	<u>          </u>
Balance unspent as at 31 July, included in creditors	<u>28</u>	<u>71</u>

Funding body grants are available solely for students. In the majority of instances, the College