

This programme of study is for young people aged 16-18 and, where appropriate, for those who are 19plus.

It is appropriate for young people who are not currently in employment, education or training.

## **COURSE DETAILS**

All of the skills are transferable to educational and training settings. The programme aims to:

- Develop students' confidence and motivation
- Develop communication and teamwork skills
- Provide an introduction to the world of work
- Enable students to gain knowledge and experience in vocational areas
- Develop essential career, social and personal development skills
- Assist students in their awareness of opportunities available in employment
- Raise awareness of progression opportunities
- Enable students to develop their English and maths

The qualification offered is Open Awards Level 1 Certificate in Skills for Further Learning and Employment. The Certificate is made up of 13 credits, and is achieved by completing a wide range of units for example;

- Skills for Employability
- Career Preparation
- Preparing for Work Experience
- Customer Service Skills
- Group and Teamwork
- Communication Skills
- Health and Safety Awareness

It is expected that you will work towards level 1 in both English and maths during the course.

## **ENTRY GUIDELINES**

This course is prioritised for students who are 16-18, but there may be opportunity for students who are 19 plus to access the course where appropriate.

No formal qualifications are needed.

Satisfactory interview to assess motivation, communication skills, career planning and the commitment to attend college for 100% of sessions timetabled.

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

Office use only. Non Standard 1.

### **ASSESSMENT METHOD**

Students will create a portfolio of evidence which will include projects, reports, presentations, assignments and workbooks. During the programme students will also work on their maths, English and ICT skills and have the opportunity to undertake Functional Skills qualifications.

### **ADDITIONAL INFORMATION**

We want to open the doors that are closed to you right now and an important part of this is seeing you in person and discussing how we can help you achieve your career goals.

The exact course content and timetable will vary depending on the development needs of each individual.

This course will include days out and trips throughout the year with the opportunity to attend overnight residential. There will be a fee payable to contribute towards the costs of these activities, costs will be advised in advance.

## WHERE CAN I PROGRESS TO?

It is expected that once you have completed this qualification you will progress into a vocational area to further develop your skills and achieve additional qualifications.

Explore potential careers via <u>Career Match</u> — it provides current local data on wages and employment prospects.

# WHEN DOES THIS COURSE RUN?

CAMPUS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	Full Time	K057Q001	

#### If you are aged 16-18:

This study programme will be FREE for most students who are aged 16-18 on 31 August, or students aged 19-24 with an Education, Health & Care Plan.

#### If you are aged 19 or over:

For advice and guidance, please contact Student Services via our online enquiry form

This information was current on 26th December, 2024 and may be subject to change.