



## CMI Certificate in Team Leading - B198

The Level 2 qualification in Team Leading is designed for practising or aspiring team leaders or supervisors who wish to develop their leadership and management knowledge and skills.

Thursday evening 18:00 — 21:00

### COURSE DETAILS

The Level 2 qualification in Team Leading is structured to support three different sized qualifications to support student aspirations and career requirements:

- Diploma one full academic year to complete seven modules.
- Certificate 16 weeks to complete four modules.
- Award 6 weeks to complete one module.

There are several enrolment dates throughout the academic year, which the lecturers will discuss at interview. The qualification will be delivered as a hybrid model, meaning that students will attend a mixture of online and in-person sessions at regular intervals.

Students are expected to complete weekly set activities and assessment work independently, however they will be allocated a tutor to provide support throughout the duration of the course.

Students will develop a range of skills, including effective team leading, improving problem solving skills, effective decision making and a wider understanding of the roles and responsibilities of a team leader. Areas covered by the qualification include:

- Being a team leader
- Providing customer service
- Monitoring team performance
- Building work relationships
- Developing team needs

## **TIMETABLE INFO**

Thursday evening 18:00 — 21:00

## **ENTRY GUIDELINES**

To study a Level 2 qualification, you will need:

A minimum of 4 GCSEs at grade 3, including English and Maths (or L1 Functional Skills in English and Maths)

OR

A relevant Level 1 qualification with GCSE English and Maths at grade 3 or above (or L1 Functional Skills in English and Maths)

Satisfactory interview and/or assessment

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

## **EQUIPMENT REQUIRED**

You will be required to complete a written assignment at the end of each module. There are no exams.

## **ADDITIONAL INFORMATION**

Chartered Management Institute (CMI) is a professional body — and the only chartered body for management and leadership. Once registered for this qualification, you will automatically become a studying member, and upon completion will be eligible to become an Affiliate member.

## **WHERE CAN I PROGRESS TO?**

Students have the opportunity to study further modules to allow them to complete the full diploma. Students will progress onto job roles such as:

- Team Leader
- Supervisor
- Floor Leader
- Team Coordinator
- Helpdesk Manager
- Trainee Supervisor

After completion of this qualification, you can also continue your learning and progress on to the following qualifications:

- Intermediate Level Apprenticeship
- CMI Level 3 Qualifications in Principles of Management and Leadership
- CMI Level 3 Qualifications in Coaching and Mentoring

# WHEN DOES THIS COURSE RUN?

CAMPUS	STARTS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	26th Dec 2024	Part Time	B198Q001	
<p><b>If you are aged 19 or over:</b></p> <p>Fee : £724.00</p> <p><i>The fee quoted is for the academic year 24/25.</i></p>				

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 26th December, 2024 and may be subject to change.